

BY-LAWS of the WESTERN NEW ENGLAND CHAPTER
EASTERN ASSOCIATION OF INTERCOLLEGIATE FOOTBALL OFFICIALS

(As Approved by the Membership **October 18, 2011**) Page 7

Article XIV - COMMITTEES

The President shall appoint the following committees and such others as may be authorized by the Executive Committee:

A. Finance Committee - To be composed of two members and the Secretary-Treasurer whose duties will be to draw an operating budget, which will be submitted to the Executive Committee for approval. The committee shall inspect the financial records of the chapter annually and report their findings at the annual business meeting. The committee shall be chaired by the Secretary-Treasurer.

B. Screening Committee - To be composed of the Executive Committee whose duties shall be to review all applications for membership in the Chapter. The committee shall be chaired by the President.

Establish criteria of what is expected from active members who recommend applicants for membership. Write letter of reference and assist the candidate through the application process. Act as mentor for the applicant during his first year or two as a chapter member.

C. Program Committee - To be composed of the Executive and Interpretation Committees and be responsible for developing, recommending, and implementing programs, meeting agenda topics, discussion activities, techniques and other related activity designed to provide members with a base for continuing development of football knowledge and skills. The committee shall be chaired by the President.

Establish criteria on how members who cannot attend chapter meetings can participate via remote electronic connections.

D. Constitution/Bylaws Committee - To be composed of a chairman and two members and be responsible for development, interpretation and maintenance of the WNE Chapter Constitution and Bylaws including review, comment and preparation of any proposed amendment thereto. The committee shall be chaired by the First Vice President.

E. Division II Clinic Committee - To be composed of a chairman and not less than two members and be responsible for the scheduling and content of the annual Division II clinic, **if a Division II Clinic is held**. This committee shall be chaired by the First Vice President.

Consider assigning chapter representatives to attend each ECAC clinic and provide written report on minutes of the meeting with emphasis on modifications to mechanics manual.

F. Banquet Committee - To be composed of a chairman and two members and be responsible for all aspects of the annual Chapter end of season banquet. The committee shall be chaired by the Second Vice President.

Review criteria for selection of 12th Player Mark Karbowski annual award. Consider establishing annual memorial award in honor of John Quinlan and John Codey.

G. Nominating Committee - To be composed of a chairman and two members from different geographical locations and be responsible for developing the slate of candidates for office for presentation at the annual business meeting. In years necessary, responsible for the nomination of director. The committee shall be chaired by the immediate past President.

H. Interpretation Committee - To be composed of a chairman and two members who shall interpret the NCAA Football Rules. Their interpretations shall be recognized and enforced by the Chapter membership in accordance with EAIFO By-Laws.

Establish process to present and document amendments to mechanics manuals.

I. Policy Committee – To be composed of a chairman and two members whose duties shall be to study and analyze problems of policy and to recommend any new policies. The committee will also be responsible for setting the minimum requirements for membership for supplemental officials as set forth in Article I of the chapter bylaws.

Set the minimum requirements for membership for supplemental officials. Article XIV – I.